

<b>Recommendation to Council</b> On (16 September 2010)	<b>From:</b> Constitution Advisory Group	<b>On</b> 13 July 2010
	<b>Code of Conduct for Officers - Hospitality and Gifts</b>	
1.	Council is asked to approve the following recommendation:-	
	<ul style="list-style-type: none"> <li>• <b>That Part F3 section 5 of the Constitution be amended to show more stringent arrangements for the acceptance of gifts and hospitality by officers, as set out in the proposed wording shown at Appendix A.</b></li> </ul>	
2.	<b>Background</b>	
2.1	An audit was recently undertaken which identified a need for greater clarity to ensure that officers were aware of their responsibilities regarding gifts and hospitality.	
2.2	The Constitution Advisory Group considered that the Officer Code of Conduct should be amended to set out more stringent requirements for the officers on gifts and hospitality. It also asked that a Guidance Note be provided to officers, separate to the Constitution, regarding their responsibilities with regard to gifts and hospitality.	
3	<b>Reason for Recommendations</b>	
3.1	The Officer Code of Conduct set out in the Constitution should be amended to clearly show the requirements and responsibilities of officers for recording and accepting gifts and hospitality.	
3.2	The proposed changes to the Constitution are set out at <b>Appendix A.</b>	
<b>Appendices</b>	Appendix A	Sets out the section of the Constitution showing how it would change if Council approves the recommendations

[Please note that a copy of the original report can be found on the Central Bedfordshire Council web site at the following link:

<http://www.centralbedfordshire.gov.uk/modgov/ieListDocuments.aspx?CId=651&MId=3477&Ver=4>